

# WEST PATERSON FIRE DEPARTMENT

Title: GENERAL ORDER # 23

Date: 03/23/2011

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Replaces: 09/26/2002

Subject: FIREFIGHTER INJURY PROCEDURE

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Upon injury of a firefighter during the performance of their fire department duties, they shall report the injury to the company commander immediately, which will notify the Chief of the Department. The appropriate individuals shall comply with the following below listed items.

1) The injured firefighter shall be taken to Chilton Occupational Health Center at 242 West Parkway, Pompton Plains, N.J.  
973-831-5116 Monday-Friday 08:00-16:30 hours. All other hours you shall go to the Chilton Hospital Emergency Room  
at the same location. IF THE INJURY IS SERIOUS IN NATURE, THEN THE FIREFIGHTER MAY BE TAKEN TO THE NEAREST HOSPITAL.

2) Injuries that result in a firefighter being **admitted** to a hospital or a firefighter **fatality** shall be verbally reported to the agencies listed:

Division of Fire Safety (**Within 8 Hours**) 1-609-633-6070 (Any P.P.E. that played a part in the injury shall be secured).

Public Employees Occupational Safety and Health Association (PEOSHA) (**Within 8 Hours**) 1-800-624-1644

3) Injuries that result in a firefighter being **admitted** to a hospital or a firefighter **fatality** shall be reported on a State of New Jersey-Employer's First Report of Accidental Injury or Occupational Illness Form and faxed to the Office of Public Employees Safety 1-609-292-4409. This form can be completed through the borough Clerk's Office when the injury report, and Workers Compensation Questionnaire is completed.

4) Any follow-up care required shall be done through the Borough of Woodland Park-Clerk's Office.

5) The injured firefighter **shall** as soon as possible report to, or telephone the Borough Clerk's Office (973-345-8100) Ext. 100 and complete an injury report. Before any follow-up care is done, the injured firefighter must get authorization from the Borough of Woodland Park-Clerk's Office, a properly signed Authorization Form for treatment, and go specifically to the Chilton Occupational Health Center for evaluation before seeking any other treatment or follow-up care with any physician.

6) The Company Officer shall complete an NFIRS-Fire Service Casualty Report in the department's computer system under the incident or drill that the injury occurred. The Company Officer shall provide a detailed accounting of how the injury occurred, what duties the firefighter was performing at the time of injury, the place of treatment, and that the firefighter was advised to report the injury to the Borough Clerk's Office.

7) No injured firefighter will be permitted to return to active fire duty until the Chief of the Department is given a written release from the attending Worker's Compensation Physician.

**NOTE: FAILURE TO REPORT AN INCIDENT IMMEDIATELY MAY RESULT IN NO INSURANCE COVERAGE BY THE BOROUGH OF WOODLAND PARK.**